



College Writing I Student Assignment – Library Research

***** ALL ASSIGNMENTS ARE DUE ONE WEEK FROM THE DAY THEY ARE GIVEN OUT, unless otherwise specified*****

Name _____ Instructor _____ Points _____ /50

First things first! Let's make sure you have your MRC Library account set up....

I have a Student ID card and I received my Library Barcode account number. My 14 –digit account number is: 20212 _____ and my Library Password is: _____

My topic for my College Writing I project is _____

**Exercises 1-6 can be done from any off-campus computer (home, office, etc.)
Research your topic using the following sources on the MRC Library Web page at
<http://www.mr.mnscu.edu/library>**



- 1) Search the [MnPALS Plus](#) online catalog for a book in the Mesabi Range College Library collection. From your list of results, click on the Title to choose **one non-fiction print book** in the MRC Library *that can be checked out* – this excludes Reference books and electronic books. This will take you to the item's Bibliographic record. Print & attach the Bib record for that item. (5 points)
- 2) Again, search the [MnPALS Plus](#) online catalog, but do an **ADVANCED SEARCH** for **Audiovisual** resources in the Mesabi Range College Library collection. Enter your search term(s) for **All Fields** AND from the box labeled "**Collection**", choose "**Audiovisual**". For best results, be sure to broaden your search by using words that are less specific and more general. For example, search "environment" instead of "air pollution". From your list of audio-visual results, print and attach the Bib record for a DVD, video or audio-book in the Mesabi Range College Library collection. (5 points)
- 3) From the [MnPALS Plus](#) dropdown menu for libraries, change "Mesabi Range College" to "**All Libraries**" and search the online catalog for resources in ALL MnPALS Libraries. From your list of results, choose one item *that can be checked out* by clicking on the Title of that item. Make sure that the item is not owned by Mesabi Range, and that it is an item that could be borrowed via InterLibrary Loan (i.e., not an e-Book, Reference book or other non-circulating item). Print & attach the Bib record from one MnPALS Library for that item. (5 points)
- 4) Search the [MnPALS Plus](#) online catalog for "**All Libraries**" once more for a second resource in ANY OTHER MnPALS Library - **do not use the same record you found for #2 above!** Be sure that the item is not owned by Mesabi Range. When you find an item that would provide good research for your topic, look for the "**Login**" link under the "Request Item" tab. (5 points)
 - a) Click on the "Login" button and then fill in your Library barcode (20212....) and Password (your last name)
 - b) Click on the "Request" button and then click on the "Create ILL Request" button at the top of the form.
 - c) If you did the above steps correctly you will receive a confirmation page that says "Your request was sent". **If you did not get the confirmation page, re-do your request**
 - d) Print and attach a copy of your ILL request confirmation page
 - e) If you **DO NOT** actually want to borrow the item, please go to "My Account", find your ILL request and click CANCEL to kill your request!!
 - f) If you **DO** want to borrow this item, let the request continue to process, and remember:
 - it will take 4-6 days for the item to arrive
 - you will receive a notice to pick up your item at the MRC Library Circ Desk
 - the item must be returned to the Mesabi Library by its Due Date for shipment back to the Loaning Library

- 5) Go to **e-books** on the Library Web page under Research Tools to find an electronic book on your topic: (5 points)
- Search by Keyword** to find a book with information on your topic
 - “View”** the e-book and use the **“search” feature** to locate a page with more specific research information on your topic
 - Using the printer icon or “file=>print”, please print, label & attach one page only from the e-book
 - If you cannot print directly from the NetLibrary site, you may need to “copy & paste” the page to a Word document and then print & attach that page
 - Remember to “Close” the e-book when you are done

- 6) Click on **Arrowhead Public Libraries** on the Library Web page and choose **Browse Regional Catalog**. (5 points)



- Click on **Search Types** and do a **General Keyword** search to find a book on your topic at any Arrowhead Public Library
- Choose one Title from the results list: Print out and attach the Bib record for that item
- On your printout, **highlight** the book **Title**, the **Call Number**, and the **name of the Public Library** that holds this item.

Exercises 7-9 Now find journal articles, newspaper stories and other resources by researching your topic. Use the **research database** links found on the **Library Homepage** under “Research Tools”.

- 7) On the Library Web page, click on “Research Databases” and then click on the link for **ProQuest**: (5 points)
- From the **ProQuest** page, use the “Database” pull-down menu and choose **ProQuest Newstand Complete**
 - Enter your term(s) in the Search box and check the “Full Text” box to find full text newspaper articles on your topic
 - From your Results page, click the tab for **“Newspapers”** to get just a list of Newspaper articles
 - Choose one Newspaper article from the list by clicking on the Title or on the words “Full Text”
 - Print & attach the first page only of a newspaper article on your topic
- 8) On the Library Web page, click on “Research Databases”, and then click on the link for **INFOTRAC** (5 points)
- Choose **“Professional Collection”**
 - Do a Basic **INFOTRAC** search by entering your search term(s) in the Find Box and clicking on “More Search Options” to limit your search to retrieve only the articles that are Full Text
 - From the Results list, find **ONE** full text article relevant to your topic – Click on the Title to pull up the article
 - Print & attach the first page only of the article
- 9) On the Library Web page, click on “Research Databases” and then click on the link for **Opposing Viewpoints** (10 points)
- Do a **Basic** search by entering your search term(s) in the **Find** box **OR** choose your topic from the list of **Popular Topics**
 - Your **Results** will be divided into any if several different types of information: **Viewpoints, Reference, Magazines, Academic Journals, News, Primary Sources, Statistics, Multimedia and Websites**
 - Select one of the nine tabs of information types and select one article that appears on that list
 - Print & attach the first page of the article
 - Now, again choose any other one of Opposing Viewpoints information resource tabs for a second article on your topic – Be sure your information is coming from a different resource tab than your first Opposing Viewpoints article!
 - Follow steps b-d and attach the first page from a second Opposing Viewpoints article on your topic
 - g) You should have TWO Opposing Viewpoints research articles attached for 5 points each**
- 10) **SurveyMonkey**
- On the Library Home page, under “Research Tools”, there is a link for **“Library Session Survey”**. Please click into the survey and complete the 6 questions. This survey is anonymous, so feel free to answer the questions honestly.
 - Once you've completed the survey, the results are automatically sent to me - there is nothing to printout or attach.

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Questions?? Need assistance?? Call me (218-749-7778) or e-mail me at L.Chilcote@mr.mnscu.edu

