

## Mesabi Range College Course Assessment Report Directions

**Timeline: Course Assessment Reports are Due on December 1, 2009**

**Submission: Submit Course Assessment Reports to [d.olson@mr.mnscu.edu](mailto:d.olson@mr.mnscu.edu)**

1. Please insert all identifying information on the top of the form including your name, course, semester and year.
2. Check the appropriate “instructional format”.
3. Enter the number of students in the course and the number of times class meets per week.
4. **IMPORTANT...**Circle all of the “**General Education**” outcomes embedded in this course
5. **Performance:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
6. **Portfolio:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
7. **Production:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
8. **Survey:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
9. **Quiz:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
10. **Test:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
11. **Exam:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
12. **Clicker Technology:** Please insert the **NUMBER of times you** utilized this assessment mode in the semester.
13. **Other: Describe the type of assessment and indicate** the **NUMBER** of times each you utilized the assessment mode in a semester.
14. **Feedback:** Indicate the **NUMBER** to show the **Frequency** of the feedback.
15. **Corrective Action:** Explain what types of corrective action were necessary for student success.
16. **Learning Outcomes:** List the learning outcomes for this course. Indicate the **NUMBER** of students for each of these categories. Poor = F, Fair= D, Average = C, Good = B, Very Good = A.
17. **Student Engagement:** Indicate the **NUMBER** of students for each of these categories. Poor = F, Fair= D, Average = C, Good = B, Very Good = A.
18. **Instructor information:** Please provide the information requested which includes examples of student work or artifacts.